

Scrutiny Commission Work Programme

APPENDIX 1

Responsible Body	Meeting Date	Issue	Scope of Item / Terms of Reference	Reason for Scrutiny	Invitees / Officers	Progress / Notes / Action Requested
Scrutiny Commission	11 April 2023 (standard item)	Questions under Scrutiny Committee Procedure 11.16	In response to the CfGS guidance to scrutiny during the Covid-19 pandemic, this existing function will be promoted to encourage public participation.			Agreed Scrutiny Commission 1 June 2020, min ref 5 2020/21
Scrutiny Commission	11 April 2023 (if applicable, standing item)	Pre-decision scrutiny of any specific financial matters to be considered by Cabinet		To ensure pre-decision scrutiny of any out-turn reports, virements and in-year service pressures, particularly when they are related to additional costs arising from decisions by other agencies to reduce services.	K.Widdowson (report) Lead Officer (meeting)	Agreed by SMB 23 January 2019 (see minute 31.2) (supports recommendation of Budget Scrutiny Panel Jan 2019). To be identified from the Key Decisions Notice or from the Cabinet agenda.
Scrutiny Commission	11 April 2023 (standing item)	Cabinet items for pre- decision scrutiny		To allow identification of items from the latest Key Decisions Notice for pre- decision scrutiny by the Commission.	K.Widdowson (report) Lead Officer (meeting)	Items may also be determined by the Chair and Vice-chair in consultation with the Democratic Services Manager. Further items may also be added

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Scrutiny Commission	11 April 2023 (standing item)	Pre-decision scrutiny – Cabinet Response		To consider the response of Cabinet to recommendations by the Commission on pre- decision scrutiny items.	K.Widdowson (report) Lead Officer (meeting)	Scrutiny Commission
Scrutiny Commission	11 April 2023 (standing item)	Progress with Panel Work		To review progress with Scrutiny Panels.	K Widdowson	Re-established following Scrutiny Work Programme Workshop on 24 May 2021
Scrutiny Commission	11 April 2023 (standing item)	Scrutiny Work Programme		To review and agree the Scrutiny Work Programme	Lead Officer	Re-established following Scrutiny Work Programme Workshop on 24 May 2021
Scrutiny Commission	11 April 2023	Pre-decision scrutiny – Shepshed Public Realm Project: Market Place	To consider the target price for the implementation of the Shepshed public realm works in Market Place and to approve the construction programme so that the contractors can be instructed to progress to Stage Two and commence construction works.		Lead Officer	Agreed Scrutiny Commission, 07 March 2023, minute reference 103 2022/23

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Scrutiny Commission	11 April 2023	Pre-decision scrutiny – Extension of Environmental Services Contract	To extend the Environmental Services Contract by a period of 12 months.		Lead Officer	Agreed Scrutiny Commission, 07 March 2023, minute reference 103 2022/23
Scrutiny Commission	11 April 2023	Pre-decision scrutiny – Extension of Management of Open Spaces Contract	To extend the Contract by a period of 20 years from April 2024.		Lead Officer	Agreed Scrutiny Commission, 07 March 2023, minute reference 103 2022/23
Scrutiny Commission	April 2023	Digital Transformation Scrutiny Panel – Update (6 month review)	To update on the actions associated with the recommendations of the Digital Transformation Scrutiny Panel six months after the completion of the panel.		Lead Officer	

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Scrutiny Commission	June 2023(annual item)	Draft Annual Scrutiny Report (annual item)	To consider the Draft Annual Scrutiny Report with a view to it being recommended to Council for approval.		Karen Widdowson	In accordance with Section 6.3(e) of the Council's Constitution, Scrutiny Commission must report annually to Council on the workings of scrutiny bodies and the operation of the scrutiny function generally.
Scrutiny Commission	June 2023	Update on Void Property Information	To update the Commission on the Void Property Information, six months after the initial review.		Peter Oliver/Katie Moore	Agreed Scrutiny Commission, 12 December 2022, min ref 61, 2022/23
Scrutiny Commission	June 2023	Cost of Living Action Plan Update	To provide the Scrutiny Commission with an update on the work undertaken in relation to the Cost of Living action plan.		Lead Officer	Agreed Scrutiny Commission, 10 October 2022, minute reference 40 2022/23

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Scrutiny Commission	July 2023	Update on Internal Anti-Social Behaviour Review	To update the Commission on the outcomes of the Internal Anit-social Behaviour Review, six months after the initial review		Peter Oliver/Alan Twells/Vicky Brackenbury	Agreed Scrutiny Commission, 12 December 2022, min ref 60, 2022/23
Scrutiny Commission	July 2023	Waste Management Scrutiny Panel – Update (6 month review)	To update the Commission on the work undertaken as a result of the Waste Management Scrutiny Panel recommendatiosn to Cabinet, six months after completion of the panel		Matt Bradford/Lead Member	
Scrutiny Commission	August 2023	Selective Licensing Scheme Update	To update on the Selective Licensing Scheme		Lead Officer	Agreed Scrutiny Commission, 06 February 2023, min ref 90, 2022/23

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Scrutiny Commission	January 2024 (annual item)	Budget Scrutiny Panel Report	A report of the Budget Scrutiny Panel following its scrutiny of the Council's draft budget for 2024/25.		Budget Scrutiny Panel Chair	
Scrutiny Commission	To be confirmed	Web Contract Procurement	To allow the Scrutiny Commission to scrutinise the Web Contract Procurement when appropriate.	Referred from Digital Transformation Scrutiny Panel.	Lead Officer	Agreed Scrutiny Commission, 7 March 2022, min ref 111 2021/22